



## NOTICE OF ANNUAL GENERAL MEETING

NOTICE IS HEREBY GIVEN THAT the Eighteenth Annual General Meeting of the Company will be held at Room The Light 1, Level 1, The Light Hotel, Lebuhraya, Bandar Seberang Jaya, 13700 Seberang Jaya, Pulau Pinang, Malaysia on Wednesday, 31 May 2023 at 2.30 p.m. for the following purposes:-

### AGENDA

#### As Ordinary Business:

- To receive the Audited Financial Statements of the Company for the financial year ended 31 December 2022 together with the Reports of the Directors and Auditors thereon.
- To approve the payment of Directors' fees and Directors' benefits of RM159,000.00 for the financial year ending 31 December 2023.
- To re-elect Ms. Wong Chi Yeng who retires in accordance with the Article 95 of the Company's Constitution.
- To re-elect Mr. Khor Cheng Kwang who retires in accordance with the Article 95 of the Company's Constitution.
- To re-elect Mr. Lim Khai Teng who retires in accordance with the Article 102 of the Company's Constitution.
- To re-appoint Messrs. Grant Thornton Malaysia PLT as Auditors of the Company until the conclusion of the next Annual General Meeting and to authorise the Directors to fix their remuneration.

#### As Special Business:

To consider and if thought fit, to pass with or without modifications the following resolutions:-

#### ORDINARY RESOLUTION

##### AUTHORITY TO ISSUE SHARES

"THAT pursuant to Sections 75 and 76 of the Companies Act 2016 (the "Act"), Main Market Listing Requirements of Bursa Malaysia Securities Berhad ("Bursa Securities") ("Listing Requirements") and/or the approvals of the relevant regulatory authorities, where required, the Directors be and are hereby empowered to issue and allot shares in the Company, at such time and upon such terms and conditions, for such purposes and to such person or persons whomsoever the Directors may in their absolute discretion deem fit, provided that the aggregate number of shares issued pursuant to this resolution does not exceed 10% of the total number of issued shares (excluding treasury shares) of the Company for the time being and that the Directors be and are also empowered to obtain the approval from Bursa Securities for the listing of and quotation for the additional shares so issued and that such authority shall continue to be in force until the conclusion of the next Annual General Meeting of the Company.

AND THAT the existing shareholders of the Company hereby waive their pre-emptive rights to be offered new shares ranking equally to the existing issued shares in the Company pursuant to Section 85 of the Act read together with Article 57 of the Constitution of the Company arising from any issuance of new shares of the Company pursuant to Sections 75 and 76 of the Act."

#### ORDINARY RESOLUTION

##### PROPOSED RENEWAL OF AUTHORITY FOR THE COMPANY TO PURCHASE ITS OWN SHARES ("PROPOSED SHARE BUY-BACK AUTHORITY")

"THAT subject to Sections 112, 113 and 127 of the Act, the provisions of the Listing Requirements of Bursa Securities and all other applicable laws, rules, regulations and guidelines for the time being in force, the Directors of the Company be and are hereby authorised, to make purchase(s) of ordinary shares in the Company on Bursa Securities subject to the following:-

- The maximum number of shares which may be purchased and/or held by the Company shall not exceed 10% of the total number of issued shares of the Company for the time being;
- The maximum fund to be allocated by the Company for the purpose of purchasing its shares shall not exceed the retained profits of the Company; and
- Upon completion of the purchase by the Company of its own shares, the Directors of the Company are authorised to deal with the shares so bought-back in their absolute discretion in any of the following manner:-
  - cancel the shares so purchased; or
  - retain the shares so purchased as treasury shares and held by the Company; or
  - retain part of the shares so purchased as treasury shares and cancel the remainder; or
  - distribute the treasury shares as dividends to shareholders and/or resell on Bursa Securities and/or cancel all or part of them; or
  - transfer all or part of the treasury shares for purposes of an employees' share scheme, and/or as purchase consideration; orin any other manner as prescribed by the Act, rules, regulations and guidelines pursuant to the Act, the Listing Requirements and other relevant guidelines issued by Bursa Securities and any other relevant authority for the time being in force;

AND THAT the authority conferred by this resolution will commence immediately upon passing of this ordinary resolution and shall continue to be in force until:-

- the conclusion of the next Annual General Meeting ("AGM") of the Company following the general meeting at which such resolution was passed at which time the said authority will lapse unless renewed by ordinary resolution passed at that meeting, the authority is renewed, either unconditionally or subject to conditions; or
  - the expiration of the period within which the next AGM of the Company after that date is required to be held pursuant to Section 340(2) of the Act (but shall not extend to such extension as may be allowed under Section 340(4) of the Act); or
  - revoked or varied by a resolution passed by the shareholders of the Company in a general meeting,
- whichever is earlier, but not so as to prejudice the completion of the purchase(s) by the Company before the aforesaid expiry date and in any event, in accordance with the provisions of the Listing Requirements and other relevant guidelines issued by the Bursa Securities or any other relevant authorities.

AND THAT the Directors of the Company be and are authorised to take all such steps to implement, finalise and give full effect to the Proposed Share Buy-Back Authority with full power to assent to any conditions, modifications, revaluations and/or amendments as may be imposed by the relevant authorities and with full power to do all such acts and things thereafter in accordance with the Act, the Listing Requirements and other relevant guidelines issued by Bursa Securities and any other relevant authorities."

- To transact any other business for which due notices shall have been given in accordance with the Companies Act 2016.

By Order of the Board,

**CHEE WAI HONG (BC/C/1470)**

**SSM PC No. 202008001804**

**TAN SHE CHIA (MAICSA 7055087)**

**SSM PC No. 202008001923**

Company Secretaries

Penang

Date : 28 April 2023

#### Please refer to

#### the Explanatory

#### Notes

#### Ordinary

#### Resolution 1

#### Ordinary

#### Resolution 2

#### Ordinary

#### Resolution 3

#### Ordinary

#### Resolution 4

#### Ordinary

#### Resolution 5

#### Ordinary

#### Resolution 6

#### Ordinary

#### Resolution 7

#### Ordinary

#### Resolution 8

#### Ordinary

#### Resolution 9

#### Ordinary

#### Resolution 10

#### Ordinary

#### Resolution 11

#### Ordinary

#### Resolution 12

#### Ordinary

#### Resolution 13

#### Ordinary

#### Resolution 14

#### Ordinary

#### Resolution 15

#### Ordinary

#### Resolution 16

#### Ordinary

#### Resolution 17

#### Ordinary

#### Resolution 18

#### Ordinary

#### Resolution 19

#### Ordinary

#### Resolution 20

#### Ordinary

#### Resolution 21

#### Ordinary

#### Resolution 22

#### Ordinary

#### Resolution 23

#### Ordinary

#### Resolution 24

#### Ordinary

#### Resolution 25

#### Ordinary

#### Resolution 26

#### Ordinary

#### Resolution 27

#### Ordinary

#### Resolution 28

#### Ordinary

#### Resolution 29

#### Ordinary

#### Resolution 30

#### Ordinary

#### Resolution 31

#### Ordinary

#### Resolution 32

#### Ordinary

#### Resolution 33

#### Ordinary

#### Resolution 34

#### Ordinary

#### Resolution 35

#### Ordinary

#### Resolution 36

#### Ordinary

#### Resolution 37

#### Ordinary

#### Resolution 38

#### Ordinary

#### Resolution 39

#### Ordinary

#### Resolution 40

#### Ordinary

#### Resolution 41

#### Ordinary

#### Notes:

- A proxy may but need not be a member of the Company. There shall be no restriction as to the qualification of the proxy.
  - The proxy form must be duly completed and deposited at the Registered Office of the Company, 48, Jalan Chow Thye, 10050 George Town, Penang not less than 48 hours before the time appointed for holding the meeting.
  - A member shall be entitled to appoint not more than 2 proxies to attend and vote at the same meeting.
  - Where a member appoints 2 proxies, the appointments shall be invalid unless he specifies the proportions of his holdings to be represented by each proxy.
  - The appointment in a corporation, this form must be executed under its Common Seal or under the hand of its attorney.
  - Where a member of the Company is an authorised nominee as defined under the Securities Industry (Central Depositories) Act 1991 ("Central Depositories Act"), it may appoint at least one proxy in respect of each securities account it holds with ordinary shares of the Company standing to the credit of the said securities account.
  - Where a member of the Company is an exempt authorised nominee as defined under the Central Depositories Act which holds ordinary shares in the Company for multiple beneficial owners in one securities account ("Omnibus Account"), there shall be no limit to the number of proxies which the Exempt Authorised Nominee may appoint in respect of each Omnibus Account it holds.
  - For purpose of determining who shall be entitled to attend this meeting, the Company shall be requesting Bursa Malaysia Depository Sdn Bhd to make available to the Company pursuant to the Article 69 of Company's Constitution and Paragraph 7.16(2) of the Main Market Listing Requirements of Bursa Malaysia Securities Berhad, a Record of Depositors ("ROD") as at 24 May 2023 and only a Depositor whose name appears on such ROD shall be entitled to attend, speak and vote at this meeting or appoint proxy to attend and/or speak and/or vote in his/her behalf.
  - All resolutions as set out in this notice of Eighteenth Annual General Meeting are to be voted by poll.
- Explanatory Note on Ordinary Business**
- Item 1 of the Agenda**
- To receive the Audited Financial Statements for the financial year ended 31 December 2022 together with the Reports of the Directors and Auditors thereon.**
- This item is meant for discussion only as the provision of Section 340(1) (a) of the Companies Act 2016 does not require shareholders' approval for the audited financial statements. Therefore, this item will not be put forward for voting.
- Ordinary Resolution 1 – Payment of Directors' fees and Directors' benefits**
- The proposed Ordinary Resolution 1 is to facilitate payment of Directors' fees and Directors' benefits on current financial year basis, calculated based on the number of scheduled Board and Committee meetings for 2023 and assuming that all Non-Executive Directors will hold office until the end of the financial year. In the event the Directors' fees and Directors' benefits proposed is insufficient (e.g. due to more meetings or enlarged Board size), approval will be sought at the next Annual General Meeting for additional fees and benefits to meet the shortfall.
- Ordinary Resolutions 2, 3 and 4 – Re-election of Directors**
- The following Directors are standing for re-election as Directors of the Company pursuant to Article 95 and Article 102 of the Company's Constitution respectively at the Eighteenth Annual General Meeting of the Company and being eligible have offered themselves for re-election in accordance with the Company's Constitution :-
- Ms. Wong Chi Yeng (Article 95)
  - Mr. Khor Cheng Kwang (Article 95)
  - Mr. Lim Khai Teng (Article 102)
- (collectively referred to as "Retiring Directors")
- The Board has through the Nomination Committee ("NC") carried out the necessary assessment of the Retiring Directors and concluded that the Retiring Directors met the criteria as prescribed under Paragraph 2.20A of the Main Market Listing Requirements of Bursa Malaysia Securities Berhad on character, experience, integrity, competence and time commitment to effectively discharge their role as Directors.
- The Board has also through the NC carried out assessment on the independence of the Independent Non-Executive Directors ("INEDs") and is satisfied with the independence and performance of the INEDs. The Board has endorsed the NC's recommendation to seek shareholders' approval for the re-election of the Retiring Directors. The details and profiles of the Retiring Directors are provided in the Directors' profile on pages 13 and 14 of the Annual Report 2022.
- Explanatory Note on Special Business**
- Ordinary Resolution 6 – Authority to issue shares**
- Renewal of authority to allot and issue shares pursuant to Section 75 and Section 76 of the Companies Act 2016**
- The proposed Ordinary Resolution 6, if passed, will give authority to the Board of Directors of the Company to issue and allot shares in the Company up to an amount not exceeding 10% of the total number of issued shares (excluding treasury shares) of the Company for the time being for such purposes as the Directors consider would be in the best interest of the Company without convening a general meeting. This would avoid any delay and costs in convening a general meeting to specifically approve such an issue of shares. This authority, unless revoked or varied by the shareholders of the Company in general meeting, will expire at the conclusion of the next Annual General Meeting.
- As at the date of this Notice, the Company has not issued any new shares pursuant to the general authority granted to the Directors at the Seventeenth Annual General Meeting held on 30 May 2022 and which will lapse at the conclusion of the Eighteenth Annual General Meeting to be held on 31 May 2023.
- A renewal of this authority is being sought at the Eighteenth Annual General Meeting under proposed Ordinary Resolution 6.
- Pursuant to Section 85 of the Companies Act 2016 read together with Article 57 of the Constitution of the Company, the shareholders have pre-emptive rights to be offered any new shares in the Company which rank equally to the existing issued shares in the Company.
- The proposed Ordinary Resolution 6, if passed, would allow the Directors to issue new shares to any person under the said mandate without having to offer the new shares in the Company to be issued equally to all existing shareholders of the Company prior to issuance.
- This authority if granted will provide flexibility to the Company for any possible fund raising activities, including but not limited to further placing of shares, for purpose of funding future investment project(s), working capital, acquisition(s) and/or settlement of banking facility(ies).
- Ordinary Resolution 7 – Proposed Share Buy-Back Authority**
- The proposed Ordinary Resolution 7, if passed, will allow the Directors of the Company to exercise the power of the Company to purchase up to 10% of the total number of issued shares of the Company at any time within the time period stipulated in the Main Market Listing Requirements of Bursa Malaysia Securities Berhad.
- The details of the proposal are set out in the statement to shareholders dated 28 April 2023.
- PERSONAL DATA POLICY**
- By submitting an instrument appointing a proxy(ies) and/or representative(s) to attend, speak and vote at the Annual General Meeting and/or any adjournment thereof, a member of the Company (i) consents to the collection, use and disclosure of the member's personal data by the Company (or its agents) for the purpose of the processing and administration by the Company (or its agents) of proxies and representatives appointed for the Annual General Meeting (including any adjournment thereof) and the preparation and compilation of the attendance list, minutes and other documents relating to the Annual General Meeting (including any adjournment thereof) and in order for the Company (or its agents) to comply with any applicable laws, listing rules, regulations and/or guidelines (collectively, the "Purposes"); (ii) warrants that where the member discloses the personal data of the member's proxy(ies) and/or representative(s) to the Company (or its agents), the member has obtained the prior consent of such proxy(ies) and/or representative(s) for the collection, use and disclosure by the Company (or its agents) of the personal data of such proxy(ies) and/or representative(s) for the Purposes, and (iii) agrees that the member will indemnify the Company in respect of any penalties, liabilities, claims, demands, losses and damages as a result of the member's breach of warranty.